

Broker Selection Option (BSO) Request Form

Please complete all pages of this document. Read page 3 for guidelines to completing the form.

Note: Federal Express Corporation (FedEx Express) is unable to send shipments in-bond to the following FedEx Express locations, because FedEx Express does not have in-bond facilities at these two locations: Eagle Pass, TX and Blaine, WA.

If your customs broker is located at one of these cities, please contact the trace agent listed at the bottom of this form for further assistance.

FedEx waybill No. _____ Description _____
Value _____ Weight _____ KG ____ LB ____

This form indicates your choice to (1) send a single shipment in-bond for clearance, or (2) instructs FedEx Trade Networks Transport & Brokerage, Inc. (FedEx Trade Networks) to send this shipment and all future shipments in-bond for clearance.

Please choose only one option below. The form will be rejected if both options are selected.

SINGLE SHIPMENT

If this option is chosen, complete only pages 1 and 3.

I, _____, authorize Federal Express Corp. to process this single shipment, listed above, as a BSO. I designate the customs broker listed to handle this entry on my behalf. Please forward to the broker listed below.

ALL FUTURE SHIPMENTS

If this option is chosen, complete all pages: 1, 2, 3

I, _____, authorize Federal Express Corp. to process this shipment and all future shipments as BSO. I designate the Customs Broker listed below to make entry on all future shipments on my behalf. Please forward to the Customs Broker listed below:

U.S. Customs Broker (company name): _____

Address: _____

City/State/Zip: _____

Contact name (please print) _____ Phone No.: _____

Email: _____ Fax No.: _____

If needed an attachment listing additional company names/locations can be included, see instructions on page 3.

U.S. Importer Company Name: _____

Address: _____

City, State, Zip _____

Contact name (please print) _____ Phone No.: _____

Email: _____ Fax No.: _____

BROKER SELECT OPTION EXCEPTIONS

This page is for customers who want to use a broker other than FedEx Trade Networks to handle some customs clearance for their company's U.S. import shipments, but want to provide specific exceptions where FedEx Trade Networks may perform customs clearance. The importer or their designated Customs House Broker who holds Power of Attorney for the importer can complete this page. FedEx Trade Networks reserves the right to approve or reject these instructions based on our specific Express Clearance procedures.

Note: FedEx Trade Networks clears business document and overnight letter pack shipments as 19.U.S.C 1321 (SEC321) non-entries. You have to specifically indicate below you do not want FedEx Trade Networks to clear business documents and letter pack shipments by choosing the last option, none. Your profile will be updated accordingly to state, all shipments, including business documents and overnight letter packs, should be sent as BSO.

Are there any instances that FedEx Trade Networks is authorized to clear on your behalf? (Check all that apply)

- Non-entry (SEC321) shipments (under \$800 USD) that are not regulated by any Participating Government Agency (including but not limited to Food and Drug Administration, Bureau of Alcohol, Tobacco, Firearms and Explosives, Fish and Wildlife Service)
- Informal Shipments (Under \$2500 USD)
- Formal Shipments (Over \$2500 USD) - Choose this only if you agree to Deliver Duty Paid (DDP) option number one below.
- Participating Government Agency shipments (including but not limited to Food and Drug Administration, Bureau of Alcohol, Tobacco, Firearms and Explosives, Fish and Wildlife Service, Environmental Protection Agency)
- Shipments from a specific shipper. Indicate the shippers name and address below. As needed supply an additional page on company letterhead.
- Other, Please explain: _____
- Shipments in which the shipper is responsible for duties and taxes. INCOTERMS are (DDP) on the commercial invoice and/or the airway bill indicates bill duty and taxes to shipper. For this exception, please choose one of the following entry processing scenarios:
 - (1) I agree to allow our company Employer Identification Number (EIN) / Name to appear on the CBP form 3461 (Entry/Immediately Delivery) and CBP form 7501 (Entry Summary) as the Ultimate Consignee for the entry, where FedEx Trade Networks will appear as the Importer of Record. I understand this selection makes our company responsible for the content and accuracy of the entry to Customs and Border Protection (CBP).
 - (2) I do not agree to allow our company Employer Identification Number (EIN) / Name to appear on the CBP form 3461 (Entry/Immediately Delivery) and CBP form 7501 (Entry Summary) as the Ultimate Consignee for the entry, where FedEx Trade Networks will appear as the Importer of Record. By choosing this option, I understand freight clearance may be delayed while FedEx Trade Networks receives written confirmation from an appropriate US importer, or from the shipper, indicating which company will be shown as the Ultimate Consignee on the entry.
- None. Send all shipments regardless of value or entry requirements to my broker.

By signing this form, I understand and accept that the fees charged by my chosen customs broker are for my account alone and that neither FedEx Express nor FedEx Trade Networks will be responsible for any additional costs associated with this selection. I will be responsible for making all necessary arrangements with the customs broker listed above to complete the clearance of this shipment.

I understand and accept that FedEx Express does not allow Remote Location Filing (RLF) of entries for Broker Select Option (BSO) shipments in FedEx Express clearance ports (Port Codes 2095, 2895, 2991, 3195, 4198, 4671, 4770, and 5297) by non-FedEx Express customs brokers. BSO shipments are routed in-bond to a FedEx ramp facility closest to the customs broker's zip code/address for clearance.

I understand and accept that, after my broker notifies FedEx Express the Customs clearance and all other required government agencies clearances have been obtained, FedEx Express will deliver the shipment to the address indicated on the air waybill. Further, I understand and accept that increased transit times may result by my selection of this service and that additional transportation charges may be incurred if the air waybill destination is outside the immediate delivery area of the customs brokers address. Please contact FedEx Express Customer Service at 1.800.247.4747 regarding those additional charges.

Printed Name: _____ Company Name: _____

Printed Title: _____

Signature: _____

Date: _____

Instructions for Completion of the BSO form

This form is to be completed by U.S. importers who wish to use a Customs House Broker other than FedEx Trade Networks Transport and Brokerage to facilitate customs clearance for their company's U.S. import shipments. The importer can complete this form or the importers designated Customs House Broker who holds Power of Attorney for the importer.

Customer Information

Please print the company's name, address, etc, as it would appear on the commercial invoice for import shipments. (No P.O. Boxes or C/O should be used here). The customer must be a U.S. based customer. For additional locations or company affiliations, an attachment may be included with this form. The attachment should indicate the same printed name, printed title, signature and date as shown immediately above.

Customs Broker Information

Please indicate the customs broker's complete name and address with city, state, and Zip code. Please ensure the postal code is correct. An invalid code could cause shipment routing errors or delays. A contact name, with phone and fax numbers, is necessary for broker notification. The Broker must be a U.S. based broker.

Exceptions page

Please do not change the wording in any particular sections, as this may delay the processing request. If the DDP option is chosen, you must indicate which option FTN should follow.

Please contact us for any questions at the email shown below or by phone, 1.888.251.9637, menu option 2.

Please return the completed forms to the FedEx Trade Networks Customer Profile Center via email at the following address: cpg@ftn.fedex.com